Chandler Families,

On Wednesday, August 5th the 2020-21 school year will start. While we are used to kicking off the school year with the excitement of in person instruction, the teaching staff is anxious to connect with students and deliver instruction in a virtual format. Below are a few key points that students should be aware of as they prepare for the start of school as the expectations for virtual learning will look very different than what they did during 4th quarter last year.

Please note that students' class schedules could change up until the first day of school based on further staffing changes. We recommend that you log in to your **Student Portal on Tuesday night, August 4th,** and double check your schedule. Students will access their class using Google Classroom. In Google classroom students will see their assignments and corresponding instructions for completing each class period's instruction.

- **Resetting and logging into infinite campus:** On July 27th, Passwords for both Google Suite and Active Directory (including Office 365, Infinite Campus, etc.) were reset. All student passwords for all grade levels should now be set back to: *s + ID# + !* For example, if a student's ID number is 123456, their password would have been reset to s123456! (the s must be lowercase). Students can change their password when they log in (and we recommend they do so).
- **Steps for students to access Google Classroom:**
    - **Step 1**: Open Chrome. In the top right-hand corner, click 'Sign In'.
    - **Step 2**: Use your Google Suite school email to log in: s + ID@gse.cusd80.com
    - **Step 3**: Your password has been reset to: s + ID + ! (Example: If your student ID# is 123456, then your new password will be: s123456! We encourage you to change your password at this time.)
    - **Step 4**: Choose Classroom.
    - **Step 5**: Click on your class.
- **On Wednesday, August 5th at 7:30 AM** students should log into their Google Classroom to access information for their first period. Classes will follow the bell schedule for the remainder of the day and subsequent days thereafter. Please use the Bell Schedule for CHS attached as the bell schedule for virtual learning.
- **On the first day of each class students can expect the following:**
    1. A recorded introduction of the teacher.
    2. Syllabi will be available for parent review on teachers' public web page as well as within their google classroom.
    3. An assignment for acknowledging the class's syllabus
    4. A synchronous "live" check in with students during the assigned class period.
- **On Monday, August 10th, during 2nd period**, students will be viewing a presentation about the CUSD student handbook and then be required to complete an acknowledgment assignment for the CUSD student handbook.

While this school year may start off very differently than any other during the 100 plus years of Chandler High history, I want to assure you that your child's learning is still our number one priority. We still expect the same level of great classroom instruction even if the classroom environment looks a little different. As always, thank you for your patience during these tough times and I thank you for choosing Chandler.

Respectfully,

Michael L. Franklin, Jr.
Principal

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Student Expectations for Virtual Learning

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Student Expectations for virtual learning: While there are so many things that may occur online that we cannot fully predict, it is important to remember to be flexible and consider the circumstances. Below are some guidelines we ask that you consider when working online.

- **Virtual learning Platform**
  - Google Classroom/ Pamoja for some IB courses
  - Google meets for "live" or synchronous activities

2020 - 2021 Bell Schedule
Chandler High School

Block Schedule
Modified with 4 lunches

Day 1   **Day 2**

0 hour	*6:30 - 7:20*	0 hour
1st hour	*7:25 - 9:22*	2nd hour

3rd hour	A lunch	lunch 9:33 - 10:08 class *10:14 - 12:06*	4th hour
	B lunch	class *9:33 - 10:09* lunch 10:09 - 10:44 class *10:50 - 12:06*	
	C lunch	class *9:33 - 10:50* lunch 10:50 - 11:25 class *11:31 - 12:06*	
	D lunch	class *9:33 - 11:25* lunch 11:31 - 12:06	

5th hour	*12:17 - 2:14*	6th hour

- **Bell Schedule**
  - Students will observe a day 1 day 2 schedules (alternating days)
  - We will then alternate each school day between Odd and Even blocks, (accounting for weekends and holidays as non-school days). So, if we have an Odd block day on Friday and the following Monday is a no-school holiday, we pick up on Tuesday with the Even block.
  - Day 1- Periods 1,3,5
  - Day 2- Periods 2,4,6
  - Students are expected to follow the bell schedule (see attached) the same way they would if they were in person.
  - School begins at 7:30am and ends at 2:14pm
  - Zero hour meets every day
  - 7th hour meets "live" every other day for synchronous activity but will be available for student support daily during that period.
  - **LUNCH: While we are virtual ALL students will have D Lunch. In-person lunch schedule will be distributed prior to returning to in-person learning.**

- **Student learning**
  - Students are **expected** to participate in every period, every day
  - Students are **required** to complete class activities teachers post daily for a grade
  - Students are **highly** encouraged to participate in live lesson activity
  - Students will have the opportunity to complete an alternative activity if they miss the live lesson
  - Students are **highly** encouraged to take advantage of teacher supports during the "office hour" time in each period for additional supports
- **Participating in "live/synchronous" learning portion of class period.**
  - Students are highly encouraged to participate in **live/synchronous** learning activities at the times the teacher assigns for their class. However, we know that circumstances pose challenges (device access, etc.) so teachers are expected to provide an alternative activity for students to be able to complete for participation credit that will count towards their attendance for that day's learning.

- Teachers are highly encouraged to use "**synchronous**/live" learning as a time of enrichment activities with students, like engaging students in a Socratic seminar, group discussion, Kahoot! etc.
  - Students are expected to complete assignments by the next class meeting of being assigned for full credit.
    - Example: Following the block schedule, if the assignment was given on Wednesday 1st period, the student would have until the beginning of Friday 1st period to complete the assignment.
  - Students who fail to participate in "**synchronous**/ live" activity will have up to the next class meeting to complete the alternative activity in order to count for being present during that days lesson.

- **On camera procedures**
  - Students are expected to adhere to school dress code as outlined in the student handbook (see attached dress code pdf).
  - Students are highly encouraged to have a neutral background or utilize the backgrounds that are available through the google meets application (custom backgrounds are not allowed).
  - Students can and will be expected to mute their video cameras if they cannot adhere to dress code or neutral backgrounds.
  - Students are expected to follow teacher direction (ie, muting microphones, cameras).
  - Students are encouraged to be in a location free from distracting noises or conversations that might interfere with class participation.

- **Appropriate use of technology – board policy IJNDC-R:**
  - The Governing Board intends that technological resources provided by the District be used in a safe responsible and proper manner in support of the instructional program and for the advancement of student learning. It is the policy of the Chandler Unified School District to maintain an environment that promotes ethical and responsible conduct in all electronic resource activities by staff and students. The District reserves the right to monitor use of the District's systems for improper use without warning or prior consent. Students shall be informed that computer files and electronic communications, including email, are not private and may be accessed by the District at any time. Inappropriate use may result in disciplinary action and/or legal action in accordance with the law and Board policy. Please visit the student handbook at https://www.cusd80.com/handbooks for further details about appropriate use of technology use.

- **Virtual Attendance Policy**
  - Attendance is based on engagement. If a student is not present for "synchronous/ live" instruction and does not complete the "asynchronous/ alternative" assignment for the daily class meeting, then the student is considered absent.
    - Example: Following the block schedule, if the synchronous/ live lesson was given on Wednesday 1st period, the student would have until the beginning of Friday 1st period to complete the alternative assignment.
  - Teachers will contact attendance clerks once a student is determined to be absent.
  - An absence will be reported if participation and or alternative assignment was not completed by the start of the next time the class meets (see example above).